

Regn. No.



HINDUSTAN UNIVERSITY

HINDUSTAN INSTITUTE OF TECHNOLOGY & SCIENCE (HITS)

Passport size colour photograph with white background (Name and date of taking photograph to be printed on the photo)

TRANSFER APPLICATION FORM

Details of Transfer requested

Branch of Study	
Semester to which transfer is requested	
Year to which transfer is requested	

Reason for requesting transfer _____

BIOGRAPHICAL INFORMATION

Name

Place of Birth

State / Country

Nationality

Religion

Caste

Mother Tongue

Sex Male / Female

Date of Birth

Age

Permanent Address

Tel No.

Mobile

E-mail

CONTACT DETAILS

Name of the Parents																					
Occupation																					
Address																					

Tel No.																				
Mobile																				
E-mail																				

Name of the Local Guardian																					
Occupation																					
Address																					

Tel No.																				
Mobile																				
E-mail																				

Details of First Year Admission (where the candidate is studying at present)

Year					Month			Branch of Study											
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Type of Admission (Please tick only one)

First Year (after +2)
 Direct Second Year (under Lateral Entry Scheme)

Transfer from any other college(.....)

Details of Institution (where the candidate is studying at present)

Name & Address of the Institution (including Telephone /Fax /E-mail)	Batch	Semester	Year	Approved by

*whether the Institution is approved by (UGC/AICTE/any other equivalent body)

Type of Institution (please tick only one)

Government

Self Financing

Government Aided

Deemed to be University

Name of the University (for affiliated Institutions only)	
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Month and Year of the Semester Examination last appeared

Month	Year	Semester	University Register No.	Name of the University

(Please attach the Photostat copies of the mark sheets obtained from the present University/College so far)

UNDERTAKING

I hereby agree for the Transfer accepting all the conditions that the University may prescribe in this regard.

Further agree and state that:

- (i) I shall abide by the rules and regulations of the Institution.
- (ii) I shall appear for the equivalent or additional papers, if any, that may be prescribed by the University
- (iii) I shall diligently and faithfully follow the instructions and curriculum of the College to which I am transferred, that are in force time to time
- (iv) I agree to pay all fees that are prescribed by the University for such Transfer.

Signature of the Parent

Signature of the Student

NOC (To be filled by the Principal / Head of the Institution, where the candidate is studying at present)

Endorsement No.

Forwarded to the Hindustan Institute of Technology & Science, Padur, Chennai.

1. The particulars furnished by the applicant in this application are correct
2. He / She has not taken part in any anti-social activities
3. His / Her character and conduct are good / not commendable
4. He/She was not involved in any act of ragging
5. He / Se has not been removed from Roll of the Institution for any of his / her act when He / She as a student of this college
6. I have No Objection to transfer the student to your Institution

Certified that(Fill up Name of the Student has got% attendance during the Semester (Fill up the semester last attended and has written the last semester examination held during (Fill up Month and Year of Examination) and he / she is eligible for moving to Semester (Fill up the next higher semester) during(month & year).

Office Seal:

**Signature of the Principal /
Head of the Institution**

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